

CONFIDENTIAL REFERENCE FORM CONFIDENTIAL

The Brethren Retreat * 9095 W 275 N * Shipshewana, IN 46565 260.768.4519 * brcship@juno.com * www.brethrenretreat.org

Applicant's Name:
Address:
City, State, Zip:

POSITION: ____ Activity Director ____ Sr Counselor

In order to make an intelligent selection of our summer staff, we are seeking information concerning the above applicant. The information that you give will be treated in the strictest of confidence. Therefore, we would appreciate straightforward answers to help us ensure we are providing responsible staff that exhibit qualities of excellence in their lives to care for the children entrusted to us. Thank You!

How long have you known this applicant? _____

YES	NO	Do you know the applicant to have a personal relationship with Jesus Christ?
YES	NO	To your knowledge, does the applicant's lifestyle and personality provide a positive
		Christian role model for young people to emulate?
YES	NO	Does the applicant relate to the non-Christian world in a warm, positive, and secure manner?

How well does the applicant get along with others of the same sex?

How well does the applicant get along with others of the opposite sex?

Has the applicant been convicted of any crime that has not been annulled by a court, including but not limited to child abuse, sexual abuse, assault, or child pornography? If yes, please specify the nature of the crime, date of the conviction, and city and state of conviction.

Based upon your observations, please list below the 3 strongest and 3 weakest characteristics concerning the life and service of the applicant:

Three Strongest Characteristics

Three Weakest Characteristics

Listed below are some tendencies that, if present, although not disqualifying, may reduce the effectiveness of the applicant's service and about which the applicant could be counseled. Underline any traits that you have observed:

Impatient, Intolerant, Argumentative, Domineering, Sullen, Cocky, Very critical, Jokingly critical Easily -- embarrassed, offended, discouraged, depressed, or irritated

Frequently -- worried, nervous, or tense

Prejudices -- towards stereotyped groups, races, or nationalities

Given to exclusive or absorbing friendships

Lacking in humor or inability to take a joke

If you have noted any of these limitations in this applicant, please comment, describing the form and intensity of such behavior.

How do you rate this applicant's overall fitness for working with children in a prolonged setting under physically and emotionally stressful conditions?

__ Superior __ Average __ Below Average __ Should be Discouraged

YES NO Do you believe that this applicant has the spiritual, physical, social, and emotional maturity to serve the Lord in a Christian camp setting, and do you recommend this applicant's participation as a staff member?

Are there any characteristics, behaviors, or life experiences that we should be aware of or cautioned of concerning this applicant, so as to help ensure a good team relationship and help the applicant grow in both character and ministry skills?

Please list two other persons qualified to give sound appraisal of this applicant Name_____ Address/Phone/E-Mail_____ Relationship to Applicant_____

SUMMARY

Is this person mature enough socially, spiritually, physically, and emotionally to have a good experience working closely within a group?

___Mature Enough ___Marginal ___Allow God to work more first

Do you have any hesitations or reservations about this applicant's qualifications for working with children as a Christian role model? If yes, Please explain: ______

OVERALL RECOMMENDATION

___ Recommended without reservation

Marginal acceptance; have some reservations

___ Definitely NOT recommended at this time

I have reviewed this reference form to the best of my knowledge; it is an accurate reflection of the applicant, as observed by my interaction in his/her life.

Signature:	Date:	-
Name:		_
Address:		
City, State, Zip:		_
Daytime Phone Number:	E-mail:	

Return this form to:

Executive Director/Confidential The Brethren Retreat 9095 W 275N Shipshewana, IN 46565